Welcome to Commencement 2016! Below you will find important information about dates, procedures, and deadlines for this year’s commencement planning. To maximize guest attendance with the increasing number of students, Doctoral Candidates and Master’s Candidates will have separate ceremonies. For complete and up to date information on Commencement log on to: http://rossierstudents.usc.edu/commencement/

ROSSIER MASTER’S COMMENCEMENT CEREMONY

The Rossier School of Education Master’s Commencement Ceremony takes place Friday, May 13, 2016 at 3:30 p.m. in McCarthy Quad. **Guest tickets are required.**

USC MAIN COMMENCEMENT CEREMONY (ALL Candidates)

The USC Main Commencement Ceremony takes place Friday, May 13, 2016 at 8:30 a.m. in Alumni Park. **No tickets are required.** Seating is on a first-come-first-served basis.

**GUEST TICKET INFORMATION**

With the increasing number of graduating students each year, the Rossier School Master’s Commencement Ceremony does require guest tickets, but our large venue allows us to provide more tickets to each graduate while maintaining the safety standards required. **For the 2016 Ceremony, each graduate is guaranteed (8) guest tickets.**

In addition, there will be lottery for any additional tickets once all guaranteed tickets have been allocated. The ticket reservation procedure is detailed below. *(Graduating students do not need a ticket for themselves)*

**GUARANTEED TICKETS**

Graduating candidates can obtain **guaranteed** guest tickets from March 25, 2016 until April 8, 2016 by logging on to the Rossier website (address at the top of the page) and filling out the “Ticket Reservation Form”. To reserve guest tickets, fill out the form completely, indicating which ceremonies you’re attending. If you elect to participate in the any of the Rossier Ceremonies you **MUST** indicate the total number of tickets you will need. Once submitted, maintain a copy for your records. **Please note: All tickets unclaimed by April 13 will be reallocated to the lottery.**

**LOTTERY TICKETS**

**Please be mindful that the lottery will only be held if** there are any additional tickets remaining after the guaranteed tickets have been allocated. To enter the lottery, log on to the Rossier website and fill out the “Lottery Ticket Entry Form” for the ceremony you will attend only from April 20, 2016 until April 21, 2016 at 4:00 p.m. Once submitted, you’ll be notified by April 26, 2016 (midnight) the number of lottery ticket(s) you’ve been allotted. **Please note: the number of additional tickets available will be determined after initial distribution. Lottery tickets are randomly selected.**
DATES TO REMEMBER

ANNOUNCEMENTS, RINGS, AND DIPLOMA FRAMES
Announcements and rings can be purchased from Herff Jones and diploma frames can be purchased from Framing Success. Information on both companies can be found at www.uscbookstore.com under the graduation link.

FEBRUARY - UNIVERSITY RECORD REVIEW
Starting NOW, review your official university information for accuracy. Names, previous degrees and dissertation titles will only be printed in accordance with your University record in the USC Commencement Book. Review immediately by logging on to the secure, “Check Your Commencement Related Information” link from the Degree Progress Office’s webpage at: http://www.usc.edu/dept/ARR/degreeprogress/onlineservices/index.html

You may also access the site by following the, “Commencement Related” link on your OASIS homepage. On the “Commencement” page, please review the details that will be printed in the program. If there are any corrections required, please follow the instructions provided.

FEBRUARY 29 - MARCH 4 - COMMENCEMENT BOOK PROOF
The USC Commencement Program proof will be available for FINAL verification of name, degree, and previous degree before it’s finalized for printing. All eligible students will receive the proof via email, unless otherwise indicated. Students who previously requested to be excluded from the electronic version of the proof will need to make arrangements with their Program Office to personally verify their Commencement book information. Your name will only appear in the Commencement Book if you complete your degree in Fall 2015, Spring 2016 or Summer 2016. Your name will NOT appear in the Commencement Book if any privacy blocks are placed on your student information.

Names, previous degrees and dissertation titles will only be printed in accordance with your University record.

MARCH 11 - DEADLINE TO BUY REGALIA FROM USC BOOKSTORE

APRIL 28 - CAP AND GOWN RENTAL
Ordering, measurement and distribution of the Cap and Gown will take place in the Pertusati University Bookstore, 3rd Floor. Hours are as follows: Monday – Friday, 9:00 a.m. – 5:00 p.m.; Friday, May 13, 7:00 a.m. to 11:00 a.m.

Online orders can be taken via www.uscbookstore.com, February 12, 2016 – May 2, 2016 ONLY

FOR DEGREE INFORMATION, PLEASE CONTACT:
MFT, PASA, School Counseling, Educational Counseling, School Leadership and Learning, Design and Technology Programs 213-740-3255 | rsoempo@rossier.usc.edu

Ceremony and Ticket Inquiries - rossier.events@usc.edu | 213.740.9559
For up-to-date information on Commencement please visit: http://rossierstudents.usc.edu/commencement/