

University of Southern California

School \_\_\_\_\_ Department/Program \_\_\_\_\_

Request To Take the Ph.D. Qualifying Examination

When signed by all parties this form gives approval to sit for the Qualifying Examination. The completed form must be presented to the Dean's Office at least 30 days prior to the start of the Qualifying Examination.

Student Name: \_\_\_\_\_ Student I.D.# \_\_\_\_\_
Last First

Address: \_\_\_\_\_
Street City State Zip

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_ POST Code: \_\_\_\_\_

I request permission to take the Qualifying Examination as administered by my established Guidance Committee during the following semester: \_\_\_\_\_ of \_\_\_\_\_ (year). I understand that both written and oral parts of the Qualifying Examination must be taken on the USC Campus.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Note: Students must be enrolled in the semester in which they take the Qualifying Examination. Students who (1) have completed all course work for the Ph.D. Degree and (2) are not otherwise enrolled during the semester in which the Qualifying Examination is to be taken must enroll in GRSC 800: STUDIES FOR QUALIFYING EXAMINATION. Request to register for GRSC 800 must be made through the Graduate School. Forms can be found on the Graduate School's website (http://www.usc.edu/dept/GRADSCHL/downloadstudents.html).

Also: Students may not enroll in 794A until the semester after having passed the Qualifying Examination. However, if a student passes their Qualifying Examination prior to the Add/Drop date of a given semester, they must register for 794A in that semester.

The Department verifies that this student has satisfactorily completed all pre-Qualifying Examination requirements for this degree.

GPA: \_\_\_\_\_ (minimum of 3.0) UNITS: \_\_\_\_\_ (minimum of 24 units in Residence)

[ ] The Guidance Committee has been approved by the Department Chair and Dean and is on file in the Department.

Committee Chair's Signature \_\_\_\_\_ Date \_\_\_\_\_

Director/Department Chair's Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return to Mail Code: \_\_\_\_\_ ; Attn: \_\_\_\_\_